

COMMITTEE MEMBERS PRESENT: S. Havn, D. Schulz

COMMITTEE MEMBERS ABSENT: M. Gleason (excused)

VILLAGE BOARD MEMBERS PRESENT:

Staff: K. Wahlen, T. Zarzecki, S. Kohlhausen

1. Call to Order

The meeting was called to order at 10:00 AM by S. Havn

2. Approval of June 20, 2013 Meeting Minutes

D. Schulz motioned, **S. Havn** seconded to accept the June 20, 2013 minutes. Discussion by Schulz in which he would like the wording changed under the **Discussion of Finance Director Recruiting Process** that the Village Administrator will oversee the selection process, and bring forward a **final** recommended candidate to instead in bring forward **all** candidates. Motion passed unanimously.

3. Municipal Court Deputy Clerk Position-

It is recommended that the Personnel Committee approve the employment of the Municipal Deputy Clerk. Motion by **D. Schulz** and seconded by **S. Havn** provided that Municipal Judge M. Phegley appear in front of the board for approval and to answer any questions. Motion passes unanimously.

4. D. Schulz would like to permanently move the start time to 9:00 A.M. for all Personnel Committee meetings. All were in agreement.

5. Adjourn

D. Schulz motioned, **S. Havn** seconded to adjourn. Motion carried unanimously and meeting was adjourned at 10:17 AM.